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MINUTES OF MEETING

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MINUTES OF MEETING OF STAPLETON AND CLEASBY PARISH COUNCIL, ON 17<sup>TH</sup> JULY 2024 AT 7PM IN CLEASBY VILLAGE HALL.

Present:

Councillor C Vigors  
Councillor R Leckie (Chairman)  
Councillor K Webster  
Councillor C Mitchell  
Councillor L Heritage  
Councillor K Pearson  
Clerk  
Kaitlin Beattie-Assistant Project Manager, Downing

1. To receive apologies.

None

1.2 To consider approval for the reason of absence.

None

2. 2.1 Declarations of interest

None

2.2 Applications for dispensation.

None

3. Minutes of meeting held on Wednesday 8th May 2024

3.1 The minutes of the ordinary meeting held on Wednesday 8<sup>th</sup> May 2024 were agreed as a true and accurate record.

3.2 The minutes of the annual meeting held on Wednesday 8<sup>th</sup> May 2024 were agreed as a true and accurate record.

Cllr R Leckie proposed that item 4A be moved up the agenda as we had a guest speaker. This was unanimously agreed.

4 A. Solar Farm

Cllr R Leckie welcomed Kaitlin Beattie, Assistant Project Manager, Downing, to provide an update on the Solar Farm. Kaitlin thanked Cllr Leckie and explained that Absolute were currently working through the punch/ snagging list, but she was hoping that the site works will be finished this week. Once completed all documentation will be checked for the handover to the Asset Management team. The site is now live and producing energy. Welfare facilities will be removed from site and the compound area will be resurfaced.

The Ecology team will come to cut the grass this week. There is a Biodiversity plan in place and any re-seeding will take place later in the year. Kaitlin will make them aware of the couple of dead trees. She will also ask the team if the weeds/ Barley/ Ragwort will be sprayed off.

Kaitlin continued to explain that now the construction phase is complete they will be moving into the Testing phase, collecting data, which they hoped to be completed by December 2024. Absolute want to be away from the site this week and that all construction waste will be removed from site. She did note that there would be some fencing this side of the river which is being stored temporarily. Kaitlin will be doing a walk-through tomorrow morning with John from Absolute, looking at all areas of the site but in particular Boathouse Lane and the verges of the village green and invited Councillors to join them. Cllrs K Webster and C Vigors agreed to attend. Downing are yet to arrange a meeting with North Yorkshire Council Highways to discuss the repairs to the road network. Cllr C Mitchell asked if was possible to have a contact number for the site security team to be able to report any suspicious activity. Kaitlin said she would find out the contact details.

4. Report from Cllr A. Thompson.

Received, a copy of which is filed with these minutes.

5 To receive bulletin from North Yorkshire Police

Received.

6. To discuss any matters arising from the minutes:

6.1 Parish Council website-

6.1.1 After discussing quotes from two web host providers, it was agreed to select Active Councils, based in Bedale to design and host the website.

6.1.2 It was noted our application to the Locality Budget for £700 had been submitted and acknowledged. It was also noted that the parish council had been informed the fund has been oversubscribed, and we will be notified of the amount awarded to us at the proper time.

6.2 Solar Farm Funds – Update from the Clerk

The Clerk reported that two companies had agreed to provide quotes for kerbing of the village green in Cleasby. These will be received once they had been able to source the materials require to match the existing kerb sets.

6.3 Strawgate Grove, Laurel tree- An update was received from Cllr R Leckie. It was agreed the Laurel will be removed and disposed of with the help of Cllr C Mitchell and Mr Glynn Evans.

7. Village greens

7.1 An update was received from Cllr R Leckie informing the parish council that he had undertaken some works to the bottom of the Lime Trees, and that he would remove some of the lower branches so that the grass cutters can get underneath them. He has also finished the repairs to the benches.

8. Speeding – Cleasby

It was noted the Police have said they have been through Cleasby, but the parish council is not sure when this took place. Action: Clerk to write to Inspector Metcalf to ask for details.

#### 9. The Safety Electric Powered Micromobility Vehicles and Lithium-ion Batteries Bill

9.1 It was decided to support this bill.

#### 10. Financial matters:

10.1 Bank reconciliation – A report from the Clerk was received.

10.2 Income and Expenses

*The following payments were approved:*

*It was agreed to add item 10.2.7 to the agenda so that Cllr expenses could be paid.*

10.2.1 CE & CM Walker- Grass cutting May & June 24	£840.00
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10.2.2 Clerk's salary- April, May & June 25	£476.08
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10.2.3 Clerk's expenses	£12.00
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10.2.4 HMRC	£118.80
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10.2.5 A Breeze Pest Control- Moles	£72.00
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The below payment has not been approved, invoice not received, therefore will be approved at the next meeting following receipt.

10.2.6 Robinson's Bookkeeping	£TBC
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10.2.7 Cllr R Leckie expenses	£36.45
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#### 10.3 To accept the following payments.

No payments were received.

#### 11. Planning

None received.

#### 12. The below correspondence was duly considered and noted.

12.1 North Yorkshire Council- Standards Bulletin

12.2 North Yorkshire Council – Parish precept letter informing us that the 2025/26 precept amount must be submitted by 31<sup>st</sup> December 2024.

12.3 North Yorkshire Council – new Democratic Services email address for Richmondshire area,  
[democraticservices.west@northyorks.gov.uk](mailto:democraticservices.west@northyorks.gov.uk)

12.4 PKF Littlejohn – Receipt of AGAR documentation

12.5 Cleasby Village Hall Trustees- Thanking us for the donation towards the heaters.

12.6 NYC 'Lets Talk' Campaign- 'Lets Talk Rubbish' consultation.

#### 13. Items for discussion at the next meeting.

Nothing noted.

14. Date and time of the next meeting.

The next meeting of the Parish Council will be Wednesday 11th September 2024, 7pm, Cleasby Village Hall, with a ten-minute public speaking session prior to the meeting at 6.50pm

SIGNED: ..... DATE: .....  
(Chairman)